# Reed Business School

# Computer Based Exam Enrolment

### **Student Details**

Surname				
First Name				
Home address				

Postcode		
Telephone		
Mobile		
Email		

# **Employer Details**

Company name

#### Company address

Postcode
Telephone
Employer/ Training Manager name (print)
Title
Email

#### **Qualification Details**

Qualification (ACCA, CIMA, ICAEW)

Registration Number (ACCA, ICAEW)

CIMA Contact ID

DOB

### **Payment Details**

Full payment is required before the exam date.

Exam and accommodation (if relevant) to be funded by:

□ Student

Employer

An invoice will be sent including bank payment details. Our payment terms are 7 days from invoice date (unless exam date is earlier) If you wish to pay by credit card, please call the office.

When booking a CBE Pearson exam, you should receive an automated email from Pearson to confirm your exam booking has been made.

If you have not received an automated Pearson email within 2 working days ahead of your exam please contact us. For CIMA Case Study exam bookings if you have not received confirmation from Pearson within 5 working days ahead of the exam entry deadline, please contact us immediately.

Acceptance of booking is based on availability.

#### Terms

www.reedbusinessschool.co.uk/ terms-and-conditions

I have read and accept the terms and conditions.

Student signature

# Date

Employer signature (if firm funded)

Print		
Date		

#### Accommodation

Do you require accommodation?

□ Yes (see booking form)

🗆 No

## **CBE Exam**

	CBE Exam
Exam Date(s)	
Tick if a resit	
Qualification*	
Subject(s)	
Exam fee £**	
Total £	

Fees include VAT at the standard rate.

\* CIMA exams only. We are NOT able to provide additional support for any exam accommodations, for example extra time or scribes.

\*\* Please refer to the current Reed Business School CBE timetable for exam fees.

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