

Level 2 Certificate in Accounting

*Live Remote Workshop LRW - Fortnightly - Monday - 1.30 - 4.30

Week Commencing	Unit	Mindful Education		Centre		#
		Online Lesson	Release Date	Activity	Session Date	
19-Feb-24	Introduction to Bookkeeping (Level 2)	Online Lessons 1	19-Feb	Induction Session	TBC	1
26-Feb-24		Online Lesson 2	26-Feb	-	-	2
04-Mar-24		Online Lesson 3	04-Mar	Live Remote Workshop	04-Mar	3
11-Mar-24		Online Lessons 4	11-Mar	-	-	4
18-Mar-24		Online Lessons 5	18-Mar	Live Remote Workshop	18-Mar	5
25-Mar-24		Online Lesson 6	25-Mar	-	-	6
01-Apr-24		Online Lesson 7	01-Apr	Live Remote Workshop	02-Apr	7
08-Apr-24		Online Lesson 8	08-Apr	-	-	8
15-Apr-24		Online Assessment Practice	15-Apr	Live Remote Workshop	15-Apr	9
22-Apr-24		-	-	-	-	10
29-Apr-24	-	-	Exam	29-Apr	12	
06-May-24	Principles of Bookkeeping (Level 2)	-	-	Apprentice Portfolio Reflection & pre-read week ; Non-apprentice pre-read week	-	13
13-May-24		Online Lesson 1	13-May	Live Remote Workshop	13-May	14
20-May-24		Online Lesson 2	20-May	-	-	15
27-May-24		Online Lesson 3	27-May	Live Remote Workshop	28-May	16
03-Jun-24		Online Lesson 4	03-Jun	-	-	17
10-Jun-24		Online Lesson 5	10-Jun	Live Remote Workshop	10-Jun	18
17-Jun-24		Online Assessment Practice	17-Jun	-	-	19
24-Jun-24		-	-	Live Remote Workshop	24-Jun	20
01-Jul-24		-	-	-	-	21
08-Jul-24		-	-	Exam	08-Jul	22

15-Jul-24	The Business Environment (Level 2)	-	-	Apprentice Portfolio Reflection & pre-read week † Non-apprentice pre-read week	-	23	
22-Jul-24		Online Lesson 1	22-Jul	Live Remote Workshop	22-Jul	24	
29-Jul-24		Online Lesson 2	29-Jul	-	-	25	
05-Aug-24		Online Lesson 2	05-Aug	Live Remote Workshop	05-Aug	26	
12-Aug-24		Online Lesson 3	12-Aug	-	-	27	
19-Aug-24		Online Lesson 4	19-Aug	Live Remote Workshop	19-Aug	28	
26-Aug-24		Online Lesson 5	26-Aug	-	-	29	
02-Sep-24		Online Lesson 6	02-Sep	Live Remote Workshop	02-Sep	30	
09-Sep-24		Online Lesson 7	09-Sep	-	-	31	
16-Sep-24		Online Assessment Practice	16-Sep	Live Remote Workshop	16-Sep	32	
23-Sep-24		-	-	-	-	33	
30-Sep-24		-	-	Exam	30-Sep	34	
07-Oct-24		Principles of Costing (Level 2)	-	-	Apprentice Portfolio Reflection & pre-read week † Non-apprentice pre-read week	-	35
14-Oct-24			Online Lesson 1	14-Oct	Live Remote Workshop	14-Oct	36
21-Oct-24	Online Lesson 2		21-Oct	-	-	37	
28-Oct-24	Online Lesson 3		28-Oct	Live Remote Workshop	28-Oct	38	
04-Nov-24	Online Lesson 4		04-Nov	-	-	39	
11-Nov-24	Online Lesson 5		11-Nov	Live Remote Workshop	11-Nov	40	
18-Nov-24	Online Assessment Practice		18-Nov	-	-	41	
25-Nov-24	-		-	Live Remote Workshop	25-Nov	42	
02-Dec-24	-		-	-	-	43	
09-Dec-24	-		-	Exam	09-Dec	44	

Dates subject to change

Unit	Weeks	LRW
Introduction to Bookkeeping (ITBK)	12	5
Principles of Bookkeeping (POBC)	9	4
The Business Environment (BEVN)	12	5
Principles of Costing (PCTN)	9	3
Total	42	17

51 Hours