

Policy Document ●●●

# Access & Fair Assessment

# Introduction

This policy is intended to ensure that all students and apprentices have equal and fair access to all areas of assessment for all qualifications accredited by our different awarding bodies and institutions delivered at Reed Business School.

## Document Control

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Signed:



## **Fair Assessment**

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The assessment process for qualifications offered by Reed Business School will consider the individual needs of any students or learners to include disabilities, learning difficulties and language barriers and reasonable adjustments can be made as described above, where learners supply evidence of their individual needs/requirements or disability.

Assessment practice will be monitored through the induction of tutors, trainers, assessors and learning coaches by the Programme Quality Manager and individual Programme Managers. This will include the observation and peer review of all delivery personnel in the workplace and the results of this will be shared with individual delivery personnel and senior management staff at Reed Business School.

This approach will feed into the internal quality assurance strategy and appeals procedures operated by Reed Business School and will be strictly adhered to and will also help to ensure assessment is always both fair and consistent.

All learner achievements will be recorded in line with the Reed Business School Access and Fair Assessment Policy and this information will be maintained securely within the centre in compliance with General Data Protection Regulations (GDPR) requirements.

Terms & Conditions

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