

### Student Details

Surname .....

First Name .....

Gender  Male  Female

Date of birth .....

Home address .....

Postcode .....

Telephone .....

Mobile .....

Email (private) .....

Email (work) .....

Student registration number .....

Emergency contact name .....

Emergency contact telephone .....

Please tick to give consent to receive email, texts, post or phone calls from Reed Business School using the information above.

### Qualifications

Please list your qualifications including Maths and English with grades. Also include any A-Levels or subject exemptions, and include copies of certificates if possible.

Have you completed an AAT course?

Yes  No

If yes, which level?

Have you studied at Reed Business School before?

Yes  No

How did you hear about Reed Business School?

Do you consider yourself to have any disabilities, health problems or learning difficulties? (if yes, please specify)

- Prefer not to say
- Not provided
- Visual impairment
- Hearing impairment
- Disability affecting mobility
- Profound complex disabilities
- Social and emotional difficulties
- Mental health difficulties
- Moderate learning difficulties
- Severe learning difficulties
- Dyslexia
- Dyscalculia
- Autism spectrum disorder
- Asperger's syndrome
- Temporary disability after illness or accident
- Speech, language and communication needs
- Other physical disabilities
- Other specific learning difficulty (e.g. Dyspraxia)
- Other medical condition (e.g. Epilepsy, Asthma)
- Other learning difficulty
- Other disability

I have read and accept the Terms and Conditions

Student signature .....

Date .....

### Terms & Conditions

These Terms and Conditions (the "Terms") shall apply to your purchase of any course from us. Please ensure that you read and accept these Terms prior to submitting an order.

[www.reedbusinessschool.co.uk/terms-and-conditions](http://www.reedbusinessschool.co.uk/terms-and-conditions)

### Employers Details

Company name

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Company address

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Post code

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Telephone

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Employer/ Training Manager name (print)

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Title

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Email

Please sign to confirm you have read and accept our Terms and Conditions

Employer/ Training Manager signature

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Date

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### Methods of Payment

- Please invoice student
- Please invoice my employer

An invoice will be sent including bank payment details. Our payment terms are 7 days from invoice date. If you wish to pay by credit card, please call the office.

### Lunch requirements at Reed Business School

Do you have any dietary requirements?

- Vegetarian
  - Dairy Free
  - Nut Allergy
  - No Fish
  - Wheat Free
  - Vegan
  - Other (please specify)
- 

AAT registration and exam fees are a separate cost.

It is the student's responsibility to register with the AAT and pay for their exams prior to sitting.

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Registered Office: The Manor, Little Compton, Nr Moreton in Marsh, Gloucestershire GL56 0RZ.

01608 674224 [www.reedbusinessschool.co.uk](http://www.reedbusinessschool.co.uk) [rbs.reed@reedbusinessschool.co.uk](mailto:rbs.reed@reedbusinessschool.co.uk)

### Level 2 – Certificate in Bookkeeping

#### Units of study:

Introduction to Bookkeeping  
Principles of Bookkeeping

#### Pricing:

£950 (plus VAT)

#### Start date:

2024 date tbc

Book this course

### Level 2 – Certificate in Accounting

#### Units of study:

Introduction to Bookkeeping  
Principles of Bookkeeping  
Principles of Costing  
The Business Environment

#### Pricing:

£1,550 (plus VAT)

#### Start date:

2024 date tbc

Book this course

### Level 3 – Certificate in Bookkeeping

#### Units of study:

Financial Accounting: Preparing Financial Statements  
Tax Processes for Businesses

#### Pricing:

£1,125 (plus VAT)

#### Start date:

19th October 2023

Book this course

### Level 3 – Diploma in Accounting

#### Units of study:

Financial Accounting: Preparing Financial Statements  
Management Accounting Techniques  
Tax Processes for Businesses  
Business Awareness

#### Pricing:

£1,900 (plus VAT)

#### Start date:

19th October 2023

Book this course