



Professional Accounting Technician Apprenticeship



**Flexible Apprenticeship Programmes
for Employers**

Professional Accounting Technician Apprenticeship

Making the right investment in staff training is key for any successful organisation. Apprenticeships are proven to increase staff performance and job satisfaction – ensuring core team members stay with you for longer. Higher level apprenticeships can be used to train current staff, further developing and building on existing skills and knowledge.

Reed Business School offers the Professional Accounting Technician Apprenticeship, which is a higher-level accounting qualification for experienced team members who already hold a Level 3 accounting qualification, or possess equivalent skills and knowledge through relevant and recent work experience. As part of the apprenticeship, learners will complete the AAT Level 4 Diploma in Professional Accounting.

Levy-paying employers can access levy funds to pay for this programme.

Units of study

The Professional Accounting Technician Apprenticeship covers a range of units, including:

- Applied Management Accounting
- Drafting and Interpreting Financial Statements
- Internal Accounting Systems and Controls

End Point Assessment

- Simulation exam
- Portfolio
- Reflective statement or a professional discussion

*Students who complete two optional, specialist units will be awarded the AAT Level 4 Diploma in Professional Accounting and will be eligible to apply for full AAT membership. Optional units are subject to availability.

Flexible learning to suit your business

Our courses are delivered through our Online and On Campus approach.

Online lessons can be accessed any time, using a mobile, tablet or desktop, meaning apprentices can fit their study around work and home commitments. This learning is supported through a combination of in person and remote lessons with a Reed Business School tutor. This flexible approach to training empowers students, minimises disruption to employers, and delivers tangible results in the workplace.



Reed Business School is working in partnership with Mindful Education to deliver flexible Online and On Campus apprenticeships. Mindful Education's award-winning courses provide students with an innovative, media-rich learning experience which is setting new standards in the digital delivery of education.




Our next apprenticeship programme starts soon – get in touch to find out more.


For more information

☎ 01608 674 224

🌐 [Click here](#) to visit the Reed Business School website

For more information

 01608 674 224

 rbs.reed@reedbusinessschool.co.uk

 Click [here](#) to visit the Reed Business School website