



Dedicated Retake courses – residential & non-residential

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Welcome to Reed Business School

Reed Business School has been running successful Chartered courses for 40 years. Our dedicated tutor team, coupled with small class sizes and a unique study environment provide the crucial recipe to students passing their final examinations. For the Advanced July sitting, we will be running dedicated retake courses for Technical Integration Business Change and Business Reporting and Case Study with strong emphasis on question practice and examination technique. Our tutors have a wealth of experience and are readily available outside of the class to give any further assistance required.

Technical Integration – Business Change & Business Reporting

The Business Change (BC) retake course will run over 5 ½ days followed by the Business Reporting (BR) retake for 5 days (over a 6 day period). Students attending both subjects will be eligible for a discount. The courses include a mock examination taken under examination conditions and a question based day (QBD). The QBD format consists of the course tutors presenting individual questions which are sat under timed conditions. These are marked by the team of tutors during the day resulting in the students receiving immediate feedback on their performance and detailed areas of where improvement is required. These QBD days have proved invaluable in the success rate of students sitting the real examinations.

Case Study

We will be running two 4 day case study courses and a weekend dedicated to the pre-seen material. The 4 day courses will concentrate on all aspects of exam technique and individual reviews with each student taking them through their practice exam scripts.

Due to the one to one demand on the course tutor, we strictly limit places to 15. Early booking is recommended as we always have a high demand for this unique style retake course.

Tutors

Matt Holden, ACA

Matt encourages students to get under the skin of the Advanced Information so that they are ready for anything the exam will throw at them. Through one to one tuition he allows students to identify where they are gaining marks and how they need to adapt their exam technique to pick up marks where opportunities have been missed. Matt marks all the case study scripts so that the feedback he provides is directly relevant to the students he teaches. Matt will be teaching and marking the 2nd Case Study retake course.

Jackie Duxbury, ACA

Jackie qualified in 1983 and after working in the profession for several years gained practical experience with a wide variety of organisations in the financial and other sectors. She has been involved with the Case Study since its inception in 1994 and marked for the ICAEW. Jackie has built up an international reputation for teaching how to pass the Case Study. Jackie will be teaching & marking on the first case study retake course and the pre-seen weekend.

Caroline Fowler, ACA

Caroline specialises in lecturing taxation with enthusiasm and an ability to explain difficult technical concepts in an easy to understand manner. She promotes the development of sound exam technique by constant exposure to past exam questions. She helps students understand how to approach exam questions and how to communicate their technical knowledge within the context of the scenario faced.

Jenny Winstanley, ACA

Jenny is totally committed to her subject and her students. Jenny is able to blend the two disciplines of auditing and financial reporting together to assist students in identifying relevant connections in the scenario but also to ensure they directly address the requirements posed. Jenny empathises with students and helps them realise what they need to improve upon to achieve a pass.

“This has been a great experience. Reed have exceeded my expectations. If I’d had tuition here, I definitely think I would have passed first time”

Course dates – July 2012 sitting

T.I. Business Change	Thurs 5 (9am start) – Tues 10 July (12.30pm finish)
T.I. Business Reporting	Tues 10 (1.30pm start) – Sun 15 July (12.30pm finish)
Case Study 1 Case Study 2 Pre-seen	Sat 28 April (9am start) – Tues 1 May (5pm finish) Thurs 14 (9am start) – Sun 17 June (5pm finish) Sat 30 June – Sun 1 July

Please remember to submit your exam entry to ICAEW by **21 June 2012**

Course material

Students must bring their 2012 editions of the BR and BC revision question banks to the TI retake courses. If you do not have the 2012 version of the ICAEW revision questions banks, a full set of materials will need to be purchased directly from ICAEW. If 2012 open books are required, these can be purchased from Reed Business School. Please refer to the enrolment form.

Course fees	Business Change £	Business Reporting £	Business Change & Business Reporting £	Case Study £	Case Study Pre-seen £
Tuition fee	515	465	825	535	165
Residential fee	180	150	330	120	60
Single room supplement	90	75	165	60	30

Prices are subject to VAT.

Single rooms are allocated on first come, first served basis. Accommodation will be allocated as follows:

BC – Wed 4 – Mon 9 July inc
BR – Tues 10 – Sat 14 July inc
BR & BC – Wed 4 – Sat 14 July inc
Case Study – Fri 27 – Mon 30 April inc
Case Study 2 – Wed 13 – Sat 16 June inc
Pre-seen – Fri 29 – Sat 30 June inc

“Fantastic. Focus on exam technique has improved my grades, something that would not have happened if I had returned to my previous tuition provider.”



Enrolment

(Please tick the appropriate boxes below)

Subject	Tuition £	Residential (shared) £	Single room supplement £	Total £
T.I. Business Change (5-10 July)	515	180	90	
T.I. Business Reporting (10-15 July)	465	150	75	
T.I. Business Change & Business Reporting (5-15 July)	825	330	165	
Case Study 1 (28 April - 1 May)	535	120	60	
Case Study 2 (14-17 June)	535	120	60	
Pre-seen* (30 June - 1 July)	165	60	30	
Sub Total				
VAT				
£300 per BC and / or BR and Case Study non-refundable deposit required with enrolment			Deposit Enclosed	
Total				

* Pre-seen days can only be attended in conjunction with the Case Study course.

Materials

Open Books	£	P&P £	Total £
International Financial Reporting Standards 2011*	60	7.25	
Auditing Standards 2012	32.93	7.25	
Hardmans Tax Tables 2011/2012	19.16	2.30	
Full payment required with order	Total		

* No change to IFRS for 2012 exams

Terms and Conditions

Deposit A deposit payment must be included with the course enrolment to secure a place. Please note that deposit payments are non-refundable. The balance course fee must be paid, in full, no later than 15 working days prior to the start of the course. For students paying by credit/debit card, the balance payment will be debited to the credit/debit card 15 working days before the course start date unless the Business School is notified in writing of an alternative payment method. Full payment will be required with Open Books order.

Payment For self funding students, full payment must be received with completed enrolment form. For employer funded bookings the course fee must be paid, in full, no later than 15 working days prior to the start of the course. RBS reserves the right to re-allocate the course place to another student if fees are not paid in time. If an employer does not sign the form the student will be liable for any outstanding course fees.

Postage of Open Books A fee to cover p&p will be applied for any open books ordered.

Cancelling Courses All cancellations to bookings must be made in writing 15 working days prior to the start of the course. If a booking is cancelled within the 15 days or if the student fails to attend the course, the full course fee must be paid immediately.

Amendment to Booking An administrative charge of £10 + VAT will be paid for each amendment requested to an existing booking. Refunds on credit card payments will be charged at the greater of 1.5% or £10 to cover transaction fees.

Reed Business School,
The Manor, Little Compton,
Nr Moreton-in-Marsh
Gloucestershire GL56 0RZ



How to find us Reed Business School is situated in Little Compton, a picturesque & quiet village in the heart of the Cotswolds.

By rail

There is a main line station at Moreton-in-Marsh offering frequent intercity services to Oxford, Reading, London Paddington and Worcester/Hereford. The Business School is a 4 mile taxi journey away from the station.

By road

The distances by road are... Oxford 25 miles A44
Birmingham 45 miles M40 (J15), A429, A44
London 80 miles M40 (J8), A40, A44
Swindon 35 miles A361, A44.